

WINCHESTER HOSPITALS RADIO



Registered Charity No. 290553

**Trustees' Report
and Annual Review
2007**

Trustees' Report

The Trustees of Winchester Hospitals Radio are pleased to submit their report and accounts for the year 1st January to 31st December 2007.

Winchester Hospitals Radio (also known as "Winchester Hospital Radio", "WHR", and our on-air identity "Winchester Radio") is a registered charity, governed by a constitution.

This Report and the attached Accounts have been produced in accordance with the guidance provided by the Charity Commission in its "Receipts and Payments Accounts Pack (CC16)".

Charitable Objects

The object of the Association is relieving sickness, infirmity and old age by providing a local broadcasting service for hospitals, old peoples' homes and similar institutions in Winchester. The station currently serves the Royal Hampshire County Hospital (RHCH) via the Patientline bedside entertainment system.

Organisation

WHR is run entirely by a membership of volunteers, who pay an annual membership subscription and are not eligible for reimbursement of any out-of-pocket expenses. It is an unincorporated association governed by a constitution (last amended in November 2002) and managed by an Executive Committee (the Charity Trustees) who are elected annually by the membership.

Related Organisations

WHR is a member of the Hospital Broadcasting Association (HBA), the national charity that supports and promotes hospital broadcasting in the UK. Our members regularly attend the twice-yearly conferences organised by the HBA and the Regional Meetings hosted by various hospital radio stations in southern England.

WHR maintains a close working relationship with the Winchester and Eastleigh Healthcare NHS Trust (who manage the RHCH) and Patientline plc, the company that owns and runs the bedside entertainment system through which its programmes are delivered to patients.

Review of Activities and Achievements

Below is a brief summary of WHR's activities and achievements during 2007. Further information can be found in the informal "Annual Review", which starts on page 6.

Programming and Ward Visiting

During 2007, WHR continued to provide a radio service to the patients at the RHCH. The flagship programme is the "Sound Remedy", a nightly programme made up of music requests collected from patients by our volunteers. Whenever WHR is not broadcasting live programmes, a music jukebox service broadcasts a carefully chosen selection of easy listening music.

The "Sound Remedy" programme format requires a team of volunteers who, in addition to presenting the programme, visit patients on the wards and, whenever possible, broadcast the first hour of the programme from one of the wards. Due to insufficient trained volunteers, the "Sound Remedy" has continued to be the only regular live programme to be broadcast. Additional programmes were, however, broadcast on Bank Holidays and throughout the Christmas and New Year period.

The way in which patients actively take part in the "Sound Remedy", either by talking to presenters who are by their bedside, or by using the Patientline telephone system to call the studio, making requests for music and/or taking part in the "Brain Tickler" quiz, proves that our service is very well received. Patients regularly take the time to leave a message on our answerphone before being discharged from hospital, thanking us for keeping them entertained.

Behind-the-Scenes Support

Due to work commitments away from home for most weeks of the year, our Chief Engineer has been unable to dedicate as much time to supporting WHR as in previous years. Despite this, our Engineering team has spent many hours refurbishing the studios, eliminating a number of annoying problems. A concerted effort towards the end of the year, assisted by the newly-installed broadband internet connection, meant that the network of replacement computers for the Myriad automated audio playout system finished the year close to being ready to be installed.

During the year, the music on the Myriad audio playout system was subject to critical review, and a large number of tracks earmarked for removal and replacement. It is intended that the revised music database is commissioned at the same time as the new computers.

Special mention must be made of David Addis and Windsor Hurd. During 2007, David has worked-on the design of databases allowing WHR to collate music requests by patients and to generate playlists and running orders for the "Sound Remedy" programme. Windsor has spent many hours typing in patients' music requests into David's database.

Strategic Planning

Studio Location and Service Provision

Like many other NHS hospitals, the RHCH has faced an uncertain future. This uncertainty now appears to be coming an end. A new senior management team has produced a plan for the future of the hospital which involves it providing largely the same services as now, but from a site significantly reduced in size.

The Trustees met with the new Chairman and Chief Executive of the NHS Trust in late November and were informed that WHR's current studio location was potentially at risk and a move to alternative facilities in the main hospital building was likely to be necessary. The Trustees are currently discussing WHR's needs in terms of facilities with the NHS Trust's project manager.

The Trustees' informal proposal that WHR could provide a dedicated background music and public service announcement service to outpatients waiting rooms and similar areas throughout the RHCH was met with interest, and will be followed-up in 2008.

A trial service to a local residential nursing home has also been arranged. It is planned that a variant of the "Sound Remedy" programme will be produced on a monthly basis starting in February 2008, and delivered on two CDs. The staff at the nursing home will then use the CDs as part of their regular set of activities for the residents, encouraging them to play along with the interactive features in the programme – which have been developed in association with the home's management team. This pilot scheme will be reviewed after 6 months.

Once the future studio location and timetable for moving has been agreed with the NHS Trust, the Trustees intend to revise the 5-Year Plan which they originally adopted in January 2004. This document sets out the Trustees' vision for the development of WHR and the services it provides.

Recruitment and training of volunteers

The Trustees' aim is to build upon the success of the current programming and visiting schedules, to recruit, induct and train more members to reduce the workload on our existing volunteers, and to work towards utilising our upgraded computer playout system to full effect by introducing a full range of programmes aimed specifically at the hospital audience.

Financial Performance

At the end of 2007, WHR had funds totalling just under £37,000, having raised £10,999 and spent £5,611 during the year.

Income

2007 was another good year as far as fundraising was concerned. Gross funds raised, at just over £7,000, was significantly higher than 2006, although fundraising costs were also higher. Net income from fundraising, at £4811, was £499 higher than in 2006.

During 2007, WHR made a net surplus of £2,285 (2006: £1,508) from selling CDs produced by volunteer Steven Wills and released on WHR's own record label. The increase was mainly due to a new double-CD release titled "The Day the TV Stood Still". Steven's employer, Barclays Bank, match-funded specific fundraising efforts by their staff, and WHR has benefited to the tune of £526 during 2007. Finally, WHR received £94 from sales of previous CDs that Steven had released on his own "Codename Music" label in aid of WHR.

The Trustees would like to thank the John Lewis Partnership for opening the Longstock Park Water Garden in aid of WHR one Sunday in May. After newspaper advertising costs, the net income from this day was £1715.

Thanks are also due to the 1st Winchester Scout Group. Their sponsored archery event in December resulted in WHR receiving a donation of over £1000. A further amount is anticipated in 2008, once all the sponsorship money has been collected.

For the second year in succession, a WHR volunteer completed a sponsored tandem skydive in aid of WHR. This year it was the turn of Andrew Tyrrell, who raised £266, with a further amount in Gift Aid due from HM Revenue & Customs in 2008.

The annual "road show" outside broadcast and collection day at Sainsbury's supermarket at Badger Farm netted £564, virtually the same as last year. Gross income was down on 2006 but this was balanced by significantly lower costs due to John Beckett lending WHR his caravan to use as a base for the broadcast.

With income from the Supper Quiz drastically reduced in 2006 compared with previous years, and with volunteer effort being focussed on producing programmes, it was decided not to stage the event in 2007.

Expenditure

A tight control has been maintained on general expenditure during 2007.

With available volunteer effort focussed on programming, only essential repairs to equipment have been made. The audio mixing desks in both studios have been overhauled, with all of the knobs and switches replaced or cleaned. In addition, four new studio chairs have been purchased and a replacement set of microphone pre-amplifiers was purchased following a failure.

The increase in licence fees compared with 2006 is largely related to the purchase of a licence for the radio-mic used during our broadcasts from the wards. This was previously purchased bi-annually, with the licence last renewed in 2005. This year, the discounted two-year licences have been withdrawn, but advantage was taken of a discount for renewing the licence online.

Having exhausted efforts to obtain an internet connection via the NHS Trust's local area network with access policies that met WHR's needs, it was decided that it was necessary to install our own internet connection. Due to the lack of an existing BT telephone line, installation of such a line was also necessary. Ongoing costs will be in the order of £500 per year.

Six second-hand filing cabinets were purchased to enable the station's administrative paperwork to be logically and securely stored. The decision was also taken to replace the security locks in the studio complex. These were last replaced in 1998 and, with a number of keys remaining in the possession of ex-volunteers, it was felt prudent to ensure that the studios were secure.

Financial Management and Reserves Policies

WHR has a Financial Management Policy which defines the controls to be implemented to ensure that the Association's assets are secure. This policy meets all the requirements of the Charities Act 1993 and the Charity Commission guidelines "Internal Financial Controls for Charities (CC8)".

The Association has been slowly building up a reserve for an inevitable move of studios at some point in the future. As noted under "Strategic Planning" above, it appears that a move from our current studios (in a time-expired wooden building alongside the Orthodontics Dept.) in the immediate short-term future is highly likely. The move to the

present site from St. Paul's Hospital, in 1992, cost WHR approximately £50,000. A future move is likely to cost significantly more than this.

Reserves are held in fixed-term bonds so as to give a good rate of return without any exposure to the stock market.

Major Risks

At the time of writing, there is a small possibility that the NHS Trust will not provide alternative accommodation to WHR when it sells the land on which our studios are currently situated. The Trustees are in discussion with the NHS Trust regarding the relocation and believe that, whilst any new facilities available to WHR will likely be smaller than our current facilities, it is very unlikely that no accommodation will be available.

WHR's service is distributed to patients by the bedside entertainment system run by Patientline plc. This company is currently in a very difficult financial position.

The Trustees consider that there is a real risk that Patientline may be forced into liquidation. This would mean that WHR would be unable to deliver its service to patients until a replacement system was in place. There are a number of alternative technologies that could be deployed to distribute our service to patients, but they would all take a number of months to install and cost a significant amount of money.

The Trustees have contacted the NHS Trust regarding their contingency plans to cover this eventuality. We understand that the NHS Trust management believe that it is important that a bedside entertainment system is available at the RHCH, and that they have the option to purchase the Patientline equipment installed at the RHCH if Patientline are unable or unwilling to provide a service.

The Trustees are monitoring developments closely and intend to move quickly to put in place appropriate contingency plans once the situation is clearer.

Charity Trustees

Chairman	Tony Knight
Vice-Chairman	Steve Feeney
Treasurer	Nigel Dallard
Station Manager	Anna O'Brien (until 26 March 2007) Ian Kemp (from 26 March 2007)
Programme Controller	Paul Blitz (until 26 March 2007) Anna O'Brien (from 28 March 2007)
Fundraising Manager	Ian Kemp (until 26 March 2007) Ian Kemp (acting)(from 26 March 2007)
Chief Engineer	Paul Blitz (acting)(until 26 March 2007) Paul Blitz (from 26 March 2007)

Charity Number

290553

Principal Address

Mailpoint MP66
Royal Hampshire County Hospital
Romsey Road
Winchester
Hampshire
SO22 5DG

Bankers

National Westminster Bank plc
Winchester Old Bank
105 High Street
Winchester
Hampshire
SO23 9AW

Standard Life Bank Ltd
Caledonian Exchange
19A Canning Street
Edinburgh
EH3 8EG

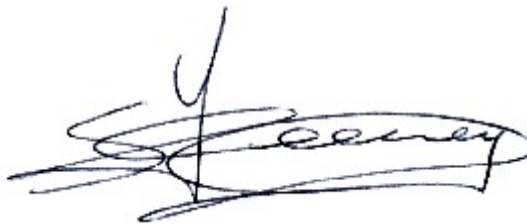
Independent Examiner

J. A. Poulter FCA CTA
Rothman Pantall and Co.
Avebury House
6 St. Peter Street
Winchester
Hampshire
SO23 8BN

Signed on behalf of the Trustees,



Tony Knight
Chairman
13th March 2008



Steve Feeney
Vice-Chairman
13th March 2008

Annual Review

Pretty Good Year

Throughout 2007, WHR continued to broadcast live programmes every day, including all public holidays. Despite the amount of renovation and refurbishment work taking place in the hospital, our small team of volunteers continued to visit around 100 patients every day, with the majority of wards, each being visited three times a week.

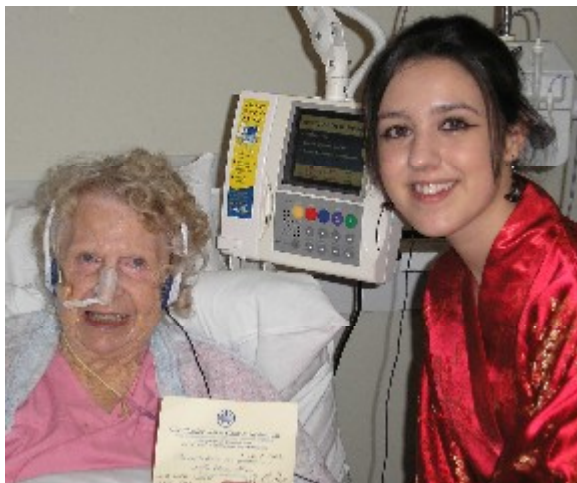
January, February...

The mainstay of our programming continues to be the nightly music request programme, the "Sound Remedy". In addition to music requests collected from patients by our team of volunteers, the programme includes lots of interactive features such as "Celebration Corner", where we highlight patients' birthdays and anniversaries, and our "Brain Tickler" quiz. The quiz has proved one of the most popular features with patients, and regularly attracts calls, both from individual patients and whole ward bays playing-along together.

Whenever possible, on bank holidays and other holiday periods, additional seasonal programming was broadcast to patients. At the times of the day when we were unable to broadcast live programmes, our computerised programme playout system, ARCHIE, provided a "music jukebox" service consisting of an eclectic mix of popular easy listening music to complement the other radio channels available to patients.

"Just to say what a great radio service this is. I couldn't sleep last night and I had it on until 4 or 5 o'clock. [...] It's been really great."

Mike, St. Cross ward



WHR's Laura-Lou presents Joyce with her prize.

To mark the Chinese New Year of the Pig, patients were treated to a special themed edition of the "Sound Remedy", with the chance to win a fine dining experience.

In addition to patients' requests, the programme included some themed songs to tie in with China. Our volunteers wore traditional Chinese dress for the ward-based programme, and gave patients hand-made paper lanterns, and fortune cookies which had been kindly donated along with a Chinese meal for two, by "Charles House Chinese Restaurant", Winchester.

"I always listen to the hospital radio - it keeps me going. They are such a warm bunch of people, and always make time for a chat."

Joyce, Kemp-Welch ward, winner of the Chinese meal

Doctor, Doctor...

March saw four of our volunteers head off to Northampton for the Hospital Broadcasting Association's Spring Conference and National Hospital Radio Awards ceremony. Our then Station Manager, Anna O'Brien's interview with RHCH junior doctor Adam Onyett was short-listed in the Best Speech Package category. On the night it made the top five, and was highly commended by the judges.

Anna receives the certificate of commendation from GCap Radio's Clive Warren.



Easter Parade...

Over the Easter holiday in April, we provided patients with something different, as we had "Rudolph the Confused Reindeer" delivering crème eggs round the wards. A number of other volunteers dressed-up as Easter bunnies to hand-out bingo cards to patients throughout the hospital. During the bunny bingo game in a special "Sound Remedy Extra" programme, Susan on Kemp-Welch ward won a voucher from Reeve the Baker for herself and hot cross buns for the whole ward.



Above: Volunteer Andrew hands over the hot cross buns to Susan on Kemp-Welch ward.



Above right: WHR's Windsor presenting in the studio on Easter Monday.

A themed edition of the "Sound Remedy" was broadcast on St. George's Day. In addition to patients' requests, the programme included music by famous Georges and a prize give-away, courtesy of local shops and businesses.



Above: Olive on Bartlett ward won a Dragon Tree plant on St. George's Day, courtesy of Hilliers Garden Centre.

English Country Garden...



Left: WHR's team of volunteer car park stewards, entrance fee collectors and marshals at the end of the afternoon at Longstock Park Water Garden.

Longstock Park Water Garden, part of the Leckford Estate, near Stockbridge, was opened in aid of WHR on 6th May, by kind permission of the John Lewis Partnership. Good weather ensured a large turn-out, with almost £2,000 being taken in entrance fees.

"I just wanted to say 'thank you' to all of you for making it an enjoyable evening each evening. I really have thoroughly enjoyed it. It's helped a lot having the music to listen to, and the dedications and everything."

Geraldine, Wainwright ward

The Show Must Go On...

In June, our regular fundraising roadshow and outside broadcast from Sainsbury's in Badger Farm was not blessed with such good weather. Despite heavy showers throughout the day, six hours of programmes were broadcast direct to patients from just outside the supermarket entrance, including requests and dedications for patients from their loved ones, and almost £600 collected from generous shoppers. Our thanks to helper John Beckett who lent WHR his caravan to act as a base for our broadcast.



WHR volunteers Laura-Lou, Helen, Peter and Sarah fundraising at Sainsbury's.



Team members David and Jimmy broadcasting from the shelter of the caravan awning.

"[A message] for all of you on hospital radio: You've taken us out of ourselves and into a beautiful place of music pleasure and enjoyment. Thanks for all you do amongst us, especially when we've been under the weather, bringing us into a more joyful and stable place. [...] I'll personally be out tomorrow and I'll miss you and those who've listened with me. God bless you and your work amongst us."

Vernon, Kemp-Welch ward

Let the Music Play...

July saw the release of "The Day the TV Stood Still" on WHR's own record label. Produced by our volunteer Steven Wills, the double CD showcases some of the infectious tunes that used to be heard on daytime TV for schools, before the days of 24 hour broadcasting. It includes tracks from top composers such as Robert Farnon, Roger Webb, Angela Morley and Roger Roger to name a few. There's also music from cult TV programmes such as "The Prisoner", Children's programme "Vision On" and the popular quiz show "Ask the Family".

Sales of this CD and previous releases from Steven raised approximately £2,100 for WHR during 2007.



Steven at the launch of the CD.

"Never has the phrase 'soundtrack to a generation' been so apt!"

David Noades, "The Record Collector" Magazine

"Another superb release from Steven Wills at Winchester Hospital Radio"

Moviegrooves.com

Jump!



In August, one of our volunteers, Andrew Tyrrell, took to the skies above Netheravon airfield to perform a sponsored tandem skydive. WHR has benefitted to the tune of £266 so far, with further sponsorship money and Gift Aid refunds from HM Revenue and Customs to come in 2008.

Andrew in freefall above Wiltshire.

Happy Birthday...

Special programmes were broadcast to celebrate WHR's birthday on 24th September – 23 years since our first broadcast from the now-closed St. Paul's Hospital. Parliamentary candidate Steve Brine, a former hospital radio volunteer himself, visited WHR and was interviewed by our Chairman, Tony Knight, for our "Person to Person" programme. Steve also took part in the "Sound Remedy" programme broadcast live from the wards.



Steve Brine helps Paul present the "Sound Remedy" from St. Cross ward.

"This was one of the best things I have done since becoming the local Parliamentary Candidate. I have huge affection for hospital radio which provides an amazing service to patients across the country.

"Hospital radio stations are run by hugely dedicated people who have to do everything - from fundraising to buying the records, maintaining the equipment and presenting the shows. Their part in patient care and their recovery shouldn't be overlooked."

Steve Brine, Parliamentary candidate for Winchester

Thriller!



A special Halloween-themed "Sound Remedy" programme was broadcast from the wards on 31st October. Along with patients' dedications, the programme included spooky tales and a horror film quiz. Our volunteers dressed as ghosts and ghoulies, and handed out sweets, balloons and pumpkin masks. Patients were invited to take part in the programme and share their own scary stories.

Laura and Laura-Lou with Geraldine on Bartlett ward.

"I'd like to say it's been a pleasure to enjoy your radio service and meet a few of the people. [...] Thanks for reading my poem. God bless."

Julia, Clifton ward

Fired for Sound!

On Saturday 17th November, Cubs, Beavers and Scouts at the 1st Winchester Scout Group held a twenty four hour archery marathon to raise money for WHR.

The event was organised by members of the Celts Cub Pack who are working towards their Caring Challenge badge. This badge involves raising money for a charity other than Scouting. The Cub Scouts chose WHR following an earlier visit to our studios.



Some of the Cubs, Beavers and Scouts ahead of their marathon.

49 young people fired a total of 7,483 arrows over the 24 hour period. They were supported by 12 leaders and parents.

The first and last arrows were fired by our Chairman, Tony Knight, who also presented the evening request programme live from the Scout Hut along with co-presenter Paul Blitz.

"I've enjoyed it very much. It's been good entertainment in the evenings."

Peter, Taunton ward

All I Want for Christmas is You...

Additional programmes were broadcast throughout the Christmas and New Year period, including carols sung by the St. Luke's Church Choir from Stanmore, Winchester and David Simpkin's production of "Aladdin" performed by the North Winchester Community Church. Readings came from Rev. Mike Gardner and Canon Paul Townsend.



Left: Volunteers Tony and Peter in the WHR studios on Christmas morning.



Right: WHR's reporter Mary with Matthew Kelly outside the Mayflower Theatre.

WHR worked in association with the NHS Trust to promote "The 12 Days of Christmas" – a variety of activities for patients in the run-up to Christmas.

Christmas greetings and get-well-soon messages were broadcast from the Chairman and Chief Executive of the NHS Trust, Mike Gretton and Martin Wakeley; the Mayor of Winchester, Chris Pines; and the stars of "The Wizard of Oz" at The Mayflower Theatre in Southampton, Russ Abbot, Gregor Fisher, Matthew Kelly and Gary Wilmot.

"Before I go, I want to thank you for your jollification and getting me through these weeks and weeks of misery. [...] And I do thank you; it's been great. You've brought my sense of humour back. Thank you so much. You do a bloody marvellous job."

Joyce, Wainwright ward

Independent Examiner's Report to the Trustees

I report on the accounts of Winchester Hospitals Radio for the year ended 31st December 2007, which are set out on pages 12 - 15.

Respective responsibilities of trustees and examiner

The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the Act)) and that an independent examination is required.

It is my responsibility to:

- examine the accounts (under section 43 of the Act);
- to follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 43(7)(b) of the Act); and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that, in any material respect, the trustees have not met with the requirements to ensure that:
 - proper accounting records are kept (in accordance with section 41 of the Act; and
 - accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



John Poulter FCA CTA
Rothman Pantall & Co
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6 St. Peter Street,
Winchester.
SO23 8BN
13th March 2008

Receipts and Payments Account for the Year Ended 31st December 2007

		<u>2007</u>		<u>2006</u>	
	<i>NOTE</i>	£	£	£	£
<u>INCOME</u>					
Membership Subscriptions		710.00		820.00	
Fundraising	<i>Note 2</i>	7,046.23		5,278.40	
Donations	<i>Note 3</i>	1,742.04		1,474.70	
Other Income	<i>Note 4</i>	390.98		630.06	
			9,889.25		8,203.16
<u>Investment Income</u>					
Interest on Capital Deposit Accounts		1,109.30		1,362.63	
			1,109.30		1,362.63
			£ 10,998.55		£ 9,565.79
<u>EXPENDITURE</u>					
<u>Charitable Expenditure</u>					
Station Administration	<i>Note 5</i>	1,866.90		1,495.14	
Fixed Assets	<i>Note 6</i>	1,003.43		4,952.96	
Engineering		377.44		294.35	
Music Library & Broadcasting Materials		127.95		35.72	
Communications (inc. Publicity)		-		29.00	
			(3,375.72)		(6,807.17)
<u>Costs of Generating Funds</u>					
Fundraising Expenses	<i>Note 7</i>	2,235.23		966.48	
			(2,235.23)		(966.48)
			(£ 5,610.95)		(£ 7,773.65)
<u>Surplus of Income Over Expenditure</u>					
	<i>Note 1</i>		£ 5,387.60		£ 1,792.14

There were no other gains and losses during the year apart from the Income and Expenditure shown.

All funds held are unrestricted and available to be applied in furtherance of the WHR's charitable objectives at the discretion of the Trustees.

Statement of Assets & Liabilities as at 31st December 2007

NatWest Current Account			£
Balance per Bank Statement dated 31/12/2007			7296.05
Less: Outstanding Cheques to clear at bank			
<u>Date</u>	<u>Cheque No.</u>	<u>Payee</u>	<u>£</u>
26/12/2007	001789	Steven Wills	28.85
26/12/2007	001790	Nigel Dallard	36.78
31/12/2007	001791	Anna O'Brien	287.26
			<u>(352.89)</u>
True Balance per Cash Book - allowing for O/S items above			£ 6,943.16
Deposit Accounts			<u>£</u>
Standard Life "Direct Access Business" Account			151.70
Standard Life "Business 10 Day Notice" Account			9,763.67
Standard Life Bond			20,000.00
			<u>29,915.37</u>
Total Funds Held			£ 36,858.53

CONFIRMATION OF TOTAL FUNDS HELD:-		
Opening Balance		£ 31,470.93
Add: Financial results for 2007:		
Total Income including bank interest	10,998.55	
Total Expenditure	<u>(5,610.95)</u>	
		£ 5,387.60
Closing Balance		£ 36,858.53

All funds held are unrestricted and available to be applied in furtherance of the WHR's charitable objectives at the discretion of the Trustees.

ASSETS RETAINED FOR WHR'S OWN USE

2 fully-equipped broadcast studios, including mixers, CD & MD players, turntables, etc
 1 fully-equipped "talk" studio
 1 fully-equipped equipment cupboard providing studio switching and common facilities to both broadcast studios
 1 "Myriad" computerised audio playout system
 Music library consisting of approx 1300 CDs, 2700 7" vinyl singles and 1500 12" vinyl LPs
 Outside Broadcast equipment, including mixers, speakers, CD & MD players, radio mics and radio link equipment
 Audio editing suite
 Office facilities, including PC and photocopier
 TV/DVD player for training purposes

Signed on behalf of the Trustees,



Tony Knight
Chairman
13th March 2008



Steve Feeney
Vice-Chairman
13th March 2008

Notes to the Financial Statements for the Year Ended 31st December 2007

	<u>2007</u>	<u>2006</u>
	£	£
1. BALANCE OF ACCOUNTS		
Natwest Current Account - balance as at 1st January	2,664.86	7,235.35
Deposit Accounts - balance as at 1st January	28,806.07	22,443.44
Total Funds Held at the Start of the Year	<u>£ 31,470.93</u>	<u>£ 29,678.79</u>
Net SURPLUS of Income over Expenditure during the Year	<u>£ 5,387.60</u>	<u>£ 1,792.14</u>
<u>TOTAL FUNDS HELD as at the 31st December</u>	<u>£ 36,858.53</u>	<u>£ 31,470.93</u>
Represented by :-		
Natwest Current Account - balance per cash book records	6,943.16	2,664.86
Deposit Accounts - balance per cash book records	29,915.37	28,806.07
<u>TOTAL FUNDS HELD as at the 31st December</u>	<u>£ 36,858.53</u>	<u>£ 31,470.93</u>
2. FUNDRAISING INCOME		
CD Sales ("WHR" label)	4,036.51	1,703.56
Longstock Garden Open Day	1,950.00	-
Collection Days	588.29	737.32
Sponsored Parachute Jump	471.43	488.00
"Sound Remedy" Magazine	-	1,700.52
Supper Quiz	-	649.00
	<u>£ 7,046.23</u>	<u>£ 5,278.40</u>
3. DONATIONS		
1st Winchester Scout Group	1,014.50	-
Barclays Bank (matched funding for Steve Wills CD sales)	526.00	551.00
Donations from Individuals & Friends of WHR	151.54	308.70
Adjutant General's Corps	50.00	150.00
In the memory of Elsie Wilmot	-	265.00
Leckford Estates	-	200.00
	<u>£ 1,742.04</u>	<u>£ 1,474.70</u>
4. OTHER INCOME		
Refund for broken Air Conditioner	229.99	-
CD Sales ("Codename Music" label)	94.25	329.00
Gift Aid refund from HM Revenue & Customs	66.74	301.06
	<u>£ 390.98</u>	<u>£ 630.06</u>

5. STATION ADMINISTRATION EXPENSES

Insurance	718.28	798.15
Licence Fees	502.88	395.88
Broadband Internet Connection	177.17	-
Studio Locks and Keys	156.97	-
Stationery and Computer Consumables	124.92	145.76
Postage	57.95	14.40
Miscellaneous	51.73	43.98
Health & safety Training	40.00	-
HBA Annual Membership	37.00	37.00
Telephone	-	45.55
Volunteers' Refreshments	-	14.42
	£ 1,866.90	£ 1,495.14

6. FIXED ASSETS

New Studio Chairs	428.88	-
Office Filing Cabinets	336.00	-
Microphone Pre-Amps	137.01	-
Upgrade of Music playout system and office computers	66.59	4,752.97
Air Conditioner for Computer Cupboard	34.95	199.99
	£ 1,003.43	£ 4,952.96

7. FUNDRAISING EXPENSES

Production/Licensing of CDs ("WHR" CD Label)	1,751.08	195.31
Sponsored Parachute Jump	205.00	225.00
Sainsburys Collection Day/Roadshow	24.00	120.00
Longstock Garden Open Day	234.59	-
Supper Quiz	-	293.65
Birthday Supper Quiz	-	103.50
Miscellaneous	20.56	29.02
	£ 2,235.23	£ 966.48

8. TRUSTEES' EXPENSES

No expenses were paid to any of the Trustees during the year, except to re-imburse them for purchases made on behalf of the charity.

9. TRUSTEES' INDEMNITY INSURANCE

No charitable funds have been used to purchase insurance to indemnify the Trustees against the consequences of any neglect or default on their part.

10. ACCOUNTING POLICIES

Winchester Hospitals Radio is a registered charity and, as such, is governed by the Charities Acts of 1992 and 1993. As it has both a gross income and a total expenditure of not more than £100,000 per annum, section 42(3) of the 1993 Act entitles this charity to present simplified financial statements. As a result of this, and to be consistent with prior years, only a Receipts and Payments Account has been prepared and presented.

As a consequence of producing a Receipts and Payments Account, equipment purchases are not capitalised and depreciated. The full cost appears in the accounts for the year in which the equipment was purchased.